



JOURNEY
EST. OF FAITH 1911

JOB DESCRIPTION

Groups Director

Reports to: Executive Director of Adult Ministries
Job Type: Full-Time
Membership: Member or regular attender upon hire

POSITION SUMMARY

Our goal for every person at Journey of Faith Church is for them to experience authentic community where they develop a transforming, growing relationship with Jesus and through which they are a blessing to others. The primary medium for that community is Life Groups. In order for our Life Groups to be healthy, growing and productive places of spiritual growth, we need to provide guidance, support, training and encouragement to the leaders of our Life Groups. This position will be directly responsible for the strategic planning for group growth, managing leader development, facilitating training events, and overall administration of day-to-day affairs including budget management and data oversight.

DUTIES AND RESPONSIBILITIES

- Facilitate new life group leader trainings and continue developing a new leader pipeline.
- Connect, Coach, and Care for existing group leaders.
- Cultivate a culture of group multiplication with existing group leaders.
- Lead ongoing development and care for group leaders through leader trainings and gatherings
- Lead three annual group modules that connect people into meaningful community, ensuring a strong guest experience for on-campus groups and casting vision for healthy off-campus Life Groups.
- Develop consistent multi-campus group alignment and culture.
- Develop clear assimilation pathways in collaboration with the community life department.
- Identify clear metrics to evaluate group participation, leadership development, and ministry effectiveness.
- Build relationships with group leaders.
- Launch mid-size gatherings, e.g. Table Groups.

MINIMUM QUALIFICATIONS (KNOWLEDGE, SKILLS, ABILITIES)

- Must be or become a member of Journey of Faith Church.
- Commitment to the church's mission, values, and statement of faith.
- Must be teachable and willing to continue learning.
- Experience in volunteer recruitment, training and supervision.

- Excellent organizational, time management, and project management skills.
- Strong verbal and written communication skills with an understanding of confidentiality and proper care of personal information.
- Ability to solve problems and adapt to changing circumstances.
- Ability to manage complicated subject matters with a diverse congregation.
- Able to work independently and collaboratively with other department teams.

ABOUT JOURNEY OF FAITH

Our journey began in 1911 with a small group of 30 families wanting to share the love of God in the beach cities of the South Bay. With practical Bible teaching and a heart for service to the community, the congregation grew out of their first two locations in Hermosa Beach. In 1957, the leaders of the church purchased the Manhattan Beach property, and called it, “four acres of faith.” After many years of growth and with the vision of raising up the next generation of Jesus followers, Journey proudly opened the doors to their second campus in 2018 in the neighboring city of Torrance.

Journey is a church on a mission following God’s call for us, and where he wants to lead us next. Through our stories we see lives changed as we follow a God who is calling us into His story, a story of love and compassion. We are looking for team members who want to be part of this mission.

Journey of Faith’s mission statement: *Inviting you to follow Jesus to make a difference in your world.*

NOTE

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum.